

**Board of Directors Meeting**  
**Citizens for a Loring Park Community (CLPC)**  
*Wednesday, June 14th, 2006; 6:30-8:00 p.m.*  
*Loring Park Office Building, 430 Oak Grove, Eddy's Cafe*

**Board members present:** Neil Carlson, Robert Cook, Becky Gullickson, Pat Hafvenstein, Liz Hutter, Mike Marn, Ela Rausch, Terry Thompson, John Van Heel.

**Board members absent:** Joshua Callington

**Guest:** Michelle Bruch from the *Downtown Journal*

**Staff:** Jana L. Metge, CLPC Coordinator

**I. Call to Order** (John Van Heel)

**Motion** by Robert to approve agenda for the board of directors meeting. Seconded by Becky.  
*Passed unanimously*

**Motion** by Terry to approve May Board minutes. Seconded by Ela.

*Passed unanimously*

**II. Announcements**

1. Handout from Luther Kreuger regarding the Virtual Block Club
2. MetroTransit Downtown Zone extension in effect (John Van Heel)

**III. Discussion of programming remaining Phase I Funds/Phase II Citizen Participation draft plan**

**Motion** made by Mike, seconded by Pat, to recommend moving \$25,000 NRP Program Funds into CLPC Operations, with program use to be allocated for \$5,000/Loring Hill Task Force Development Guidelines to be reimbursed through implemented fundraising efforts this summer/fall, \$5,000 to establish a CLPC Operating Reserve fund, and \$15,000 for CLPC Admin. Operations per our approved 2006 Budget.

*Passed unanimously*

**Motion** made by Becky, seconded by Mike, that CLPC establish an Operating Reserve Fund (starting with \$5,000) and form a committee to produce policy for how to use the funds, who would authorize its use, how communicate with the Board, how and when fund be repaid.

*Passed unanimously*

Becky explained such a fund functioned like a cash advance and would be particularly useful when the cash flow was temporarily held up. Five thousand dollars would adequately cover monthly expenses and staff paycheck; it would not be money used for things such as fundraising. An example of such a fund, Becky noted, is the Non-Profit Assistance Fund.

**Phase II Citizen Participation Plan Draft**

John reviewed for the Board the draft of the Community Participation (CP) plan, prepared by Ela, Robert, John, and Liz. He cited Stevens Square and Elliot Part as examples for Loring Park to consider. The intended purpose of the CP plan is to direct how to use approximately half-a-million dollars over the next 5-10 years of income—for example, what do residents want to see happen in Loring Park, how do we think city expenditures should be directed, and how do we plan to participate in and coordinate CLPCs involvement with other initiatives. A CP plan also guides the

direction of the decisions of current and future council members regarding recommendations about what the neighborhood has stated is in their collective best interest.

A suggestion was offered to begin drafting suggestions for allocating expenses to cover the promotional and distribution of the CP plan. It was suggested to find ways to employ the Land Use and Livability Committees to aid the further development of the CP plan, ensure its distribution, and to recruit participation. Another task that needs to be done is compiling information gathered from previous plans completed for various sections of the Loring Park neighborhood. The Land Use and Livability committees could also help in this regard and ensure the cohesiveness of the plan. Ela agreed to make the changes discussed for the CP plan draft and will send it out to folks.

### **III. Loring Hill Task Force**

Mike reported that the Task Force at their May meeting voted on final changes to be made to the last draft of the design guidelines. As of June 5<sup>th</sup>, not all of the changes had been made and the Task Force was awaiting another updated draft, noting that the approval process would be delayed. It was decided Mike and Scott would go through and compare the most recent draft with the changes voted on and report the discrepancies to the consultants. They would also provide the consultants with a timeline regarding Land Use and Board meeting dates in order to gain approval for the final guidelines.

### **IV. Pride Festival**

John reported that it is too late this year to do set up a booth/parade float for CLPC at Pride; however, he suggested it is something we could plan for as an annual event in upcoming years.

### **V. Upcoming Events**

- National Nite Out, Tuesday, August 1. Mary Turner is looking for volunteers. Please contact her if interested.
- Loring Park Arts Festival, 1<sup>st</sup> weekend in August. Volunteers are needed to help set-up and meet and greet at the Artists Breakfast.

*Respectfully submitted, Liz Hutter/CLPC Secretary*