

**Board of Directors Meeting**  
**Citizens for a Loring Park Community (CLPC)**  
**Wednesday, May 10th, 2006; 6:30-8:00 p.m.**  
**Loring Park Office Building, 430 Oak Grove, Conference Room 207**

**Board members present:** Joshua Callington, Robert Cook, Becky Gullickson, Pat Hafvenstein, Liz Hutter, Mike Marn, Ela Rausch, Terry Thompson, John Van Heel.

**Board members absent:** Neil Carlson

**Guest:** Michelle Bruch from the *Downtown Journal*

**Staff:** Jana L. Metge, CLPC Coordinator

**I. Call to Order** (John Van Heel)

**Motion** by Terry to approve agenda for the board of directors meeting. Seconded by Becky  
*Passed unanimously*

**II. Announcements** (Jana Metge)

- 1st Precinct Open House 11:00 a.m.-2:00 p.m., Wed., May 17th
- Livability Committee Meeting - Wed., May 17th, Loring Park Community Building; 6:30-8:00 p.m. Jana handed out two documents regarding crime and safety: “Safe City Initiative” and an article from the *NRP Link* explaining how the use of NRP funds can be used to address the root cause of crime in ways other than through increasing the number of officers
- Land Use Committee Meeting - Monday, May 22nd; Loring Park Office Building-Room 207; 6:30-8:00 p.m. Updates to be given regarding “Bridge” project, downtown bus fare zone, Loring Hill development guidelines, Eitel site
- National Nite Out will be the 1st Tuesday in August. Mary Turner, though no longer a board member, will be organizing and coordinating the event.

**III. Approval of Past Board Minutes** (John Van Heel)

Minutes of previous CLPC board meetings distributed and the discussion ensued over the amount of detail to include, particularly when citing the names of individuals and his or her opinion. The group agreed names could remain in the minutes when associated with a presentation or other such informational sharing of information, but other wise could be omitted leaving in tact what was said. Several members stated that the board minutes are not a transcript of the meetings but a review of the tenor and scope of the discussions that took place during the meeting.

**Motion** made by Terry to approve the previous board minutes, pending a revision that removed names or persons in a discussion, unless they were giving a presentation; seconded—Ela  
*Motion passed, 1 abstention*

**IV. CLPC Leadership Changes** (John Van Heel)

A. John reported a couple of changes in board and committee positions:

- 1). Bob Copeland is retiring as Land Use Chair and recommends Dick Sandberg as a replacement. Board discussion highlighted the importance of the chair being a strong meeting leader. Board members commended Dick’s success in handling his duties as chair of Livability Committee. The suggestion was made to keep the position open a bit longer to collect names of other interested persons.

**Motion** made by Mike, seconded by Robert, that given the sensitive time with respect to land use

issues, CLPC asks Bob Copeland, as current chair, to stay on as chair to avoid a change in leadership on the Land Use committee until August, while CLPC completes the process of finding a replacement for his seat. According to CLPC bylaws, if Bob Copeland declines to serve, Robert Cook, as vice chair, will serve as the interim Land Use chair.

*Passed unanimously*

- 2). If Dick moves to Land Use Chair, the Livability Chair seat will be open
- 3). Jim Bullock offered his letter of resignation as a CLPC board member to John

B. Terry made the motion to vote on the following three motions as a block; seconded by Pat:

**Motion:** That CLPC accepts Jim Bullock's resignation and send him a thank you letter and certificate of appreciation for all of his years of service to CLPC.

**Motion:** That CLPC prepares a Certificate of Appreciation for Bob Copeland and that John presents it to him at the May Land Use meeting.

**Motion:** That CLPC send Sid Guthrie a card of appreciation for his contribution to CLPC as a Board member and his active participation in the Loring Hill Planning effort.

*Passed unanimously*

## **V. Budget Review** (Jana Metge)

A. Jana reported that CLPC is awaiting updates from NRP and thus the board will review budget details at the next meeting, including the following, 2006 Budget—projected revenue and expense, Fiscal management policies, NRP Phase I implementation—budget and expenses/contracts

B. Jana reported an audit is in process, which will be completed next month with a report to the board as well.

C. Jana briefly reviewed how payroll and reimbursements work and how reports are submitted. She noted the books are open for any board member who wishes to look at the transactions.

D. Jana noted the longer time now required for funding requests to be approved through NRP (approx. 6 weeks), which on occasion has resulted in a gap in cash flow. The Executive Committee requested that Becky, as CLPC Treasurer, go ahead and explore resources, such as the Non-Profit Assistance Fund, to assist CLPC with cash-flow issues.

E. **Motion** made by Mike, seconded by Pat, that CLPC authorize Becky Gullickson, John Van Heel, and Jana Metge as check signers for the fiscal 2006-2007 year.

*Passed unanimously*

## **VI. NRP Phase II**

As part of NRP Phase II development, CLPC needs to develop and submit a Citizen Participation plan. Jana noted the timeliness of preparing such a plan as critical. NRP funds will be dramatically reduced in the upcoming years. Jana suggested the board form a working group, similar to the Loring Hill Small Area Task Force, to brainstorm details for a CLPC citizen action plan. Ela offered to lead such a group, Robert, John, and Liz agreed to also work on this plan. A meeting was tentatively set for Saturday, May 20th at 10:30 at Dunn Bros, with the intention of being able to provide a preliminary community input plan at the next board meeting. A few questions were raised about the approval process for a community action plan, which Jana agreed to look into and confirm. She will also forward the community participation proposals prepared by the Seward, Elliot, and Stevens Square neighborhoods.

## VII. Project Reports

### A. Eitel Hospital Development (Robert Cook)

Robert summarized a meeting with Jack Boorman and a representative with the site's developer regarding changes in the design of the rental portion of the project. These included, a decrease in the size of the units to allow for the addition of 11 units within the same footprint, changes in the building appearance to unify the design, and changes in building materials for better relationship between the old and new parts. The task force disagreed with other proposed changes, including a decrease the number of service stalls from 2 to 1 and the removal of the auto entry from 14th Ave. to Grant St. Robert reported that per the task force's suggestions, the developer reversed the location of the auto entry and reinstated 2 or more service stalls. Construction will likely begin in August. No update was available on the tower portion of the Eitel site.

### B. Meter Farm (Jana Metge)

Jana reported the task force to prepare the Meter Farm Request for Proposal (Nicollet Ave. Housing Corridor Initiative) has successfully met three times. She noted such collaborative successes as being able to include guidelines and parking alternatives during and after construction.

### C. "Bridge" project and Downtown Freeway Task Force (John Van Heel John)

John reported the group will meet next Monday at the Loring Park Community Center at which Mr. Griffith will provide an update on MNDOT's long-term plans for the freeways and provide a better indication of timelines so as to accommodate short-term projects such as the Nicollet Avenue Bridge

### D. Downtown Bus Fare Zone Expansion (John Van Heel)

John reported the expanded downtown bus fare zone will be in effect at the end of the month through August. Metro Transit will distribute 5,000 fliers announcing the change. John noted that Metro Transit has \$10,000 budgeted for the promotion of the expanded zone. The Executive Committee offered the suggestion that CLPC might want to think about getting involved with the kick-off of the expanded fare zone, such as joining with Metro Transit in the PRIDE parade and or setting up a booth at the festival. Such a presence will give visibility to CLPC as well as provide an opportunity for fundraising (such as selling bottles of water. John will look into application deadlines and fees for applying for a booth. Besides Pride, Jana reminded the group of CLPC's sponsorship of the Artists' Breakfast at the Art Festival as another venue needing volunteers and as a publicity opportunity.

### E. Loring Hill Task Force (Mike Marn)

Mike reported that the Task Force will meet May 15th to review the text of design guidelines compiled by the consultants for the last time. Once the task force approves the guidelines, a presentation will be made at Land Use to vote on it, and then forwarded to the CLPC board. Mike announced that the task force will meet the first Monday in June to discuss fundraising for the final \$5000 still needed.

VIII. **Motion** made by Pat to adjourn the meeting (at 8:25), seconded by Becky

*Passed unanimously*

*Respectfully submitted, Liz Hutter/CLPC Secretary*